



**Western New York Dressage Association Challenge series Contract:**

*please mail completed contract to: WNYDA 1421 Quarry Road, Caledonia, NY 14423*

**Submission Requirements:**

Contact mailing Address: \_\_\_\_\_ Date: \_\_\_\_\_

Classes: \_\_\_\_\_ Phone Contact: \_\_\_\_\_

Manager: \_\_\_\_\_ Secretary: \_\_\_\_\_

List show venue address exactly as it is to be named on certificate of insurance:

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**WNYDA Challenge Series Show Requirements:**

1. Show Manager and /or Show Secretary will prepare show prize/Class list for WNYDA 2011 Omnibus.
2. Show Manager and/or Show Secretary will submit show prize/class list, required insurance and advertising fee before omnibus advertising deadline. If any changes are necessary at that time, you will be notified by the WNYDA prize list coordinator.
3. WNYDA will include above named Show on WNYDA Certificate of insurance or Show manager and/or Show Secretary will provide WNYDA a Certificate of insurance naming WNYDA as additional insured for said event. There is a \$25.00 fee for the show to be included on the WNYDA policy as an additional insured.
4. The Show facility, Show manager, and Show Secretary will allow an area for a WNYDA representative to sell WNYDA Logo items and offer membership information to show participants at no cost to WNYDA.
5. There is a charge of \$10 for "non members of WNYDA" to participate in the WNYDA Challenge series show. Check made out to WNYDA. In order to avoid this fee, a copy of a current WNYDA membership card must be enclosed with the entry form.
6. Non Member fees are to be sent to WNYDA Treasurer no later than 10 days after conclusion of the show along with the names, addresses and any other pertinent contact information of everyone who rode in the show. Failure to do so will incur a \$50.00 late penalty in order for scores to count toward year end awards.
7. It is the responsibility of the Show manager and/or Show secretary to send all scores for year end awards to WNYDA Scorekeeper within 5 days after the show. If in the event show management or secretary loses scores, it will be their responsibility to provide original signed tests to the WNYDA scorekeeper for the scores to count.
8. The Show venue will provide its own ribbons and volunteers.
9. To keep continuity within the organization, each Challenge Series location will provide a representative from the show to be on the WNYDA Recognized Show Committee.
10. Approved Challenge Series Show may NOT include any other Dressage Only classes in the Dressage Division. A Combined Test Division is permissible.
11. If said show needs to cancel for any reason, the WNYDA board must be notified before any such cancellation takes place. A fee of \$100.00 will be incurred should a cancellation be necessary for any reason other than severe weather.

**WNYDA will provide:**

1. Discounted Full Page rate for the WNYDA Challenge series Show in the omnibus (\$110.00)
2. WNYDA will name approved Show venue and location as an additional insured on it's policy for the above named show and event date and will provide a certificate of insurance for the above named venue as listed above. (small fee of \$25.00 as listed above)
3. WNYDA will post show information and prize/class list on Website, Face book, and in timely newsletters.
4. WNYDA will publish show articles and pictures in the newsletter.
5. WNYDA will provide year end awards and certificates to Challenge Series winners at the Year End Awards Banquet according to awards and rules published in the WNYDA Omnibus.
6. WNYDA Members who volunteer at Challenge series shows may accrue volunteer hours with proper form signed from Show manager and /or Show Secretary that count for year end volunteer awards.
7. WNYDA's membership coordinator will email the show secretary a current list of WNYDA members five days prior to the show date so that the secretary can validate who owes the \$10 non-member fee.

Agreed to and accepted by:

\_\_\_\_\_  
Show Manager and email

\_\_\_\_\_  
WNYDA Challenge Series Chairperson

\_\_\_\_\_  
Show Secretary and email

\_\_\_\_\_  
Date of acceptance